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MAIN ADVANTAGES OF STUDYING AT THE FACULTY OF PHARMACY IN BRNO:

Study:
- high level of education compliant with EU directive 2005/36/EC
- all courses taught in English
- many interactive courses, laboratory practices, seminars
- high flexibility of study owing to broad range of selective courses
- 6-month internship (practice in the pharmacy) already included in the 5-year-study
- Master degree after the 5-year study, Doctor of Pharmacy degree (PharmDr.) after 1 more year of study
- all graduates are provided with a free Diploma Supplement to get their credentials recognised abroad
- personal approach to each student, help and support during study

Low costs:
- tuition fee 6700 EUR per year
- costs of living (incl. accommodation) approx. 300-600 EUR per month
- accommodation in university dormitories from 120 EUR per month (bed in a double room)

Location:
- Brno is the second largest city in the Czech Republic (approx. 450 000 permanent inhabitants)
- in the heart of Europe (nearest airports: Brno, Vienna (2h), Prague (2h), Bratislava (1.5h))
- historical city with many opportunities of education, culture, activities, entertainment and trips
- many international students from all over the world studying at the 5 state universities and other private universities in Brno

Graduates:
- our graduates work in public or hospital pharmacies (65%), state administration / legislation (15%), educational facilities (7%), companies dealing with clinical studies (10%), biological laboratories (2%), others (1%)
- our graduates work in pharmacies and pharmaceutical companies all over the world (e.g. USA, Japan, the United Kingdom, Ireland, Germany, Austria, Switzerland, the Netherlands, France, Spain, Portugal, Italy, Slovakia, Poland, Finland, Norway)
WHERE AND HOW TO APPLY

Students applying for the 5-year Master study programme in Pharmacy should send the following documents (to be found at [http://faf.vfu.cz/for-applicants/index.html](http://faf.vfu.cz/for-applicants/index.html)) to the Study Office:
- a completely filled-in Application form
- a filled-in Declaration of student
- a Curriculum Vitae (CV) – in English
- verified copy of High School Leaving Certificate
- two passport-sized photographs (with name of the applicant written on the backside)

These materials should be sent to:
Faculty of Pharmacy, UVPS Brno
Study office
Palackeho tr. 1/3
612 42 Brno
Czech Republic
or by email to pharmacystudy@vfu.cz.

ENTRY REQUIREMENTS

Applicants for the Faculty of Pharmacy must be graduates of secondary school. According to Law 111/1998 Coll. and on the amendment and supplementation of other laws, students are obliged to submit validated documents about their secondary education before enrolment to studies. The validation of secondary education is done by the Regional Government Authority, where students should apply for the validation.

ENTRANCE EXAMINATIONS

Applicants must successfully pass an entrance examination which includes written tests in biology and chemistry at a secondary school level. The entrance examinations take place at the Faculty of Pharmacy or in other place according to the country of the applicant.

Entrance examinations are held at 2 times according to requirement of visa:
1. Students needing visa: the entrance examination will be held in April. A complete application should be sent to the Study office before 31st March*.
2. Students not needing visa: the entrance examination will be held in June. A complete application should be sent to the Study office before 31st May*.
* after these dates please contact the study office at pharmacystudy@vfu.cz.
USEFUL INFORMATION

Faculty of Pharmacy:
Study Office:
pharmacystudy@vfu.cz, +420 602 247 584

Coordinator of the English study programme:
PharmDr. Marie VALENTOVÁ, Ph.D.: +420 725 444 050, valentovam@vfu.cz

Erasmus coordinator:
Mgr. Dalibor LEVÍČEK, MBA: +420 602 117 094, levicekd@vfu.cz

Emergency numbers:
Police 158
First Aid 155
Fire brigade 150
Emergency calls in English 112

Other:
Recognition of Secondary School Education Equivalence:
Ing. Bc. Dagmar Kostrhůnová, Regional Government Authority
KÚ Jihomoravského kraje, Odbor školství, Cejl 73, 601 82 Brno
+420 541 653 527, kostrhunova.dagmar@kr-jihomoravsky.cz

Medical care:
MUDr. Hana SAMOTNÁ, UVPS Campus – building 43 (please see the map)
Phone: +420 541 562 191
First Aid – Emergency: Ponávka 6/139, Brno, Phone: +420 545 538 538

Foreign police department:
Adress: Kopečná 3, Brno 611 32, Phone: +420 974 620 251 – 252
ABOUT THE UNIVERSITY

The University of Veterinary and Pharmaceutical Sciences Brno was founded on December 12, 1918 by Act no. 76/1918 Coll. on Creation of the Czechoslovak State Veterinary University in Brno. It was the first university to be formed after the creation of the Republic of Czechoslovakia. It was founded within the premises of what were cavalry barracks and a provincial reform school. The university’s founder and first rector was Prof. MVDr. et MUDr. dr.h.c. Eduard Babak.

Classes began on November 17, 1919. From its inception, the university developed as a single-faculty university aimed at veterinary medicine (veterinary sciences). In 1975, two colleges were created: the College of General Veterinary Medicine (later renamed College of Veterinary Medicine) and the College of Veterinary Medicine – Food Hygiene (later renamed Veterinary Hygiene and Ecology).

In 1990, two faculties were created – the Faculty of Veterinary Medicine, focused on veterinary medicine, and the Faculty of Veterinary Hygiene and Ecology aimed at veterinary hygiene. In 1991, a third faculty was added – the Faculty of Pharmacy, geared towards human and veterinary pharmaceutical sciences. Since 1994, the university has been officially called the University of Veterinary and Pharmaceutical Sciences Brno.

Contact information: Palackého tř. 1/3, 612 42 Brno
phone: +420 541 562 001-002
fax: +420 549 250 478
e-mail: rektor@vfu.cz
website: www.vfu.cz

Rector: Prof. MVDr. Ing. Pavel SUCHÝ, CSc.

Vice-Rectors:
Doc. PharmDr. Ing. Radka Opatřilová, Ph.D., MBA
in charge of Education

Prof. MVDr. Alfred HERA, CSc.
in charge of Science, Research and Foreign Relations

Prof. MVDr. Vladimír VEČEREK, CSc., MBA
in charge of Strategy and Development of UVPS Brno

Bursar: Mgr. Daniela NĚMCOVÁ
1 Rector’s office
2 Institute of Lifelong Learning and Informatics (office)
**Department of Social Pharmacy**
3 Riding Hall
6 Institute of Lifelong Learning and Informatics (classroom)
7 Pavilion of Prof. Klobouk (Equine Clinic)
10 Institute of Sports and Physical Training, Gym
11 Institute of Infectious Diseases and Veterinary Epidemiology
12 Department of Milk Hygiene and Technology
15 Pavilion of Prof. Kábrt
16 Technology Center of Meat and Meat Products
**Department of Pharmaceutics**
18 Department of Pharmacology
23 **Restaurant, cafeteria**
24 **Central Library, Information Services**
25 Department of Ecology and Game, Fish and Bees Diseases
30 **Center of Computer Technologies**
31 Institute of Biochemistry, Chemistry and Biophysics
32 Department of Biology and Wildlife Diseases
33 Department of Infectious Diseases and Microbiology
34 Department of Anatomy, Histology and Embryology
50 National Institute of Public Health
43 Small Animals Clinics
**Departments of Human Farmacology and Toxicology**
44 Department of Natural Drugs
Department of Chemical Drugs
ABOUT THE FACULTY

The faculty of Pharmacy has been one of three faculties of the University of Veterinary and Pharmaceutical Sciences in Brno since 1991. Between 1952 and 1960 the studies of Pharmacy were conducted at Masaryk University in Brno, then at Komenský University in Bratislava.

The standard **Master study programme** in Pharmacy takes five years and is based on a credit system. The Faculty is a member of the Association of European Faculties of Pharmacy and its graduates meet all the requirements for the profession as defined by the European Union. In the initial two years students revise and broaden their knowledge of elementary natural and medical subjects to the level required for understanding specific subjects from the field of Pharmacy. Students attend lectures and seminars and take part in practical pharmacy placements. During the following years of study they work on their thesis. The programme is concluded by defending the thesis and taking the final state examination. Then the students are awarded the Master degree (abbreviated Mgr.). The study programme is compliant with EU directive 2005/36/EC. Graduates awarded the Master degree can later sit for a thorough state exam including an advanced thesis defence. After passing they are awarded the "Doctor of Pharmacy" degree (abbreviated PharmDr.).

Graduates can apply for **postgraduate study programmes** in five accredited branches of Pharmacy. After defending their dissertation and passing the final state examination they are awarded the Ph.D. degree.

The Faculty closely cooperates with industry and runs a Faculty Pharmacy on the premises. It cooperates with private and public pharmacies in the country where students conduct their placements and also with the Chamber of Pharmacists and the Association of Pharmacy owners.

**Contact information:** Palackého tř. 1/3, 612 42 Brno  
phone: +420 602 117 094  
fax: +420 541 219 751  
web pages: http://faf.vfu.cz

**Dean:** MUDr. Tomáš PARÁK, Ph.D.

**Vice-deans:** PharmDr. Jan ŠALOUN, Ph.D.  
in charge of Education  
Prof. RNDr. Jozef CSÖLLEI, CSc.  
in charge of Research and Foreign Relations

**Registrar:** Mgr. Dalibor LEVÍČEK, MBA

**Coordinator of the English study programme:** PharmDr. Marie VALENTOVÁ, Ph.D.
HALL OF RESIDENCE

We have reserved rooms for our students both in University Hall of Residence (Kounicovy studentské koleje) and in the Hall of Residence of Military University. Both are 10-15 minutes’ walk from the campus.

Address: Kaunic’s Hall of Residence
Králova 45, 616 64 Brno, Czech Republic
Phone: +420 541 561 000, Fax: +420 541 210 333

How to pay the rent for accommodation:
After your arrival contact the office to sign an Agreement and you will be given details and reference number for your payment. The rent is approximately 3 000 CZK/month with a deposit of 2 000 CZK to be paid back upon checking out.

University Hall of Residence contacts:
Director: Ludmila HORÁČKOVÁ, +420 541 561 010, horackoval@vfu.cz
Officer: Renata KAMANOVÁ, +420 541 561 011, kamanovar@vfu.cz
Residence Operator: Alena BARTUSCHKOVÁ, +420 421 561 012, bartuschkovaa@vfu.cz
Office hours: Mo-We 9:30 - 11:00, Th 9:30 - 17:00

INTERNET ACCESS

Each dormitory room has Internet access.
You can also use the computer room at the Pharmacy Library (Knihovna dr. Protivy, ground floor of Building No. 44). Opening hours: daily from 8:30 to 19:00
When prompted, use login: student and password: student.

PUBLIC TRANSPORT IN BRNO

Public transport in Brno is well organized and there is no problem getting anywhere around the city. Map of the network, time tables and other information can be found in English at www.dpmb.cz.

The cheapest way to use it for students (apart from buying individual tickets) is to buy a year pass for 2215 CZK. You will need a form confirming your status as students, issued by the Study Office. The ticket office and Information Centre can be found at Novobranska (street) 18.

Note: use www.mapy.cz and write brno and the street name in the search box to easily navigate through the city.
TUITION FEE

For the academic year 2013/2014 the tuition fee has been set to 6.700 EUR. It is required that the fee is paid prior to enrolment for the academic year or it can be realized by maximally two part payments of 3.350 EUR with the following deadlines:

1st September for the first part (this payment is a prerequisite for the enrolment),
10th February for the second part.

Bank account number for payments in Euros from abroad:

Bank name: Československá obchodní banka, a.s.
Bank address: Milady Horákové 6, Brno 601 79
SWIFT (BIC): CEKOCZPP
IBAN: CZ44 0300 1712 8001 1722 7743
Code of payment: 3900131401 (first payment)
3900131402 (second payment)

Bank account number for payments in Euros in a bank in the Czech Republic:

Account number: 6102280/0300
Code of payment: 3900131401 (first payment)
3900131402 (second payment)
SCHEDULE OF ACADEMIC YEAR 2013/14

Beginning of academic year: 1st September 2013

End of academic year: 31st August 2014

Enrolment date: You can find the dates and places online if you look on the Faculty website (http://faf.vfu.cz/en/informace/) and you will be informed about this via e-mail, too.

Winter Semester

16. 12. 2013 – 01. 01. 2014 Holidays
02. 01. 2014 – 07. 02. 2014 Examination period (6 weeks)
10. 02. 2014 – 14. 02. 2014 Holidays, re-sits

Summer Semester

17. 02. 2014 – 23. 05. 2014 Classes (14 weeks)
26. 05. 2014 – 04. 07. 2014 Examination period (6 weeks)
07. 07. 2014 – Enrolment* Holidays, re-sits

* 4th year students will conclude their study obligations by 22nd August 2014.

Students of the last year of study at Faculty of Pharmacy – special schedule of teaching

National holidays in the Czech Republic:

28. 9. St. Wenceslas Day (Day of Czech Statehood)
28. 10. Establishment of Independent Czechoslovakia
1. 1. New Year
21. 4. Easter 2014
1. 5. Labor Day
8. 5. Liberation Day
CURRICULUM FOR ACADEMIC YEAR 2013/2014
Curriculum of the English Master Study Programme
Pharmacy
at the Faculty of Pharmacy
University of Veterinary and Pharmaceutical Sciences Brno

First Year of Study

<table>
<thead>
<tr>
<th>Course</th>
<th>ECTS</th>
<th>Winter*</th>
<th>Summer*</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Compulsory courses</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3110/FAUD1 Vranova Introduction to Study and History of Pharmacy</td>
<td>3</td>
<td>3/0/0 Ex</td>
<td></td>
</tr>
<tr>
<td>3140/FAMC1 Parak Human Morphology</td>
<td>4</td>
<td>2/1/0 Ex</td>
<td></td>
</tr>
<tr>
<td>3140/FAOB1 Bartos Biology</td>
<td>5</td>
<td>2/2/0 Ex</td>
<td></td>
</tr>
<tr>
<td>3140/FAPP1 Frydrych Premedical First Aid</td>
<td>2</td>
<td>1/0/1 Ex</td>
<td></td>
</tr>
<tr>
<td>3150/FAAC1 Zak General and Inorganic Chemistry</td>
<td>8</td>
<td>3/3/0 Ex</td>
<td></td>
</tr>
<tr>
<td>9750/FAOL1 Ritickova Professional Latin I</td>
<td>1</td>
<td>0/0/1 Cr</td>
<td></td>
</tr>
<tr>
<td>9750/FAOL2 Ritickova Professional Latin II</td>
<td>3</td>
<td>0/0/2 Ex</td>
<td></td>
</tr>
<tr>
<td>3120/FABR1 Babula Botany</td>
<td>8</td>
<td>3/3/0 Ex</td>
<td></td>
</tr>
<tr>
<td>3130/FASU1 Sucman Physical Chemistry and Fundamentals of Colloids</td>
<td>6</td>
<td>2/2/0 Ex</td>
<td></td>
</tr>
<tr>
<td>2110/FABF1 Dvorak Biophysics</td>
<td>3</td>
<td>2/0/0 Ex</td>
<td></td>
</tr>
<tr>
<td>3150/FAOC1 Bobal Organic Chemistry</td>
<td>10</td>
<td>5/4/0 Ex</td>
<td></td>
</tr>
<tr>
<td>3110/FALE1 Maceskova Introduction to Pharmacy</td>
<td>3</td>
<td>1/0/1 Ex</td>
<td></td>
</tr>
<tr>
<td>3110/FAPL1 Maceskova Practical Training in the Pharmacy</td>
<td>2</td>
<td>2weeks Cr</td>
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<tr>
<td><strong>Lessons, exams and credits total</strong></td>
<td>58</td>
<td>11/6/2</td>
<td>13/9/3</td>
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<tr>
<td><strong>Selective courses</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3150/FALT1 Kroutil Basics of Laboratory Techniques</td>
<td>2</td>
<td>0/2/0 Cr</td>
<td></td>
</tr>
<tr>
<td>3110/FADF1 Vranova Selected Chapters from History of Pharmacy</td>
<td>1</td>
<td>0/0/1 Cr</td>
<td></td>
</tr>
<tr>
<td>3120/FATA1 Babula Recognizing of Medicinal Plants</td>
<td>2</td>
<td>1/2/0 Ex</td>
<td></td>
</tr>
<tr>
<td>3150/FASO1 Bobal Organic chemistry seminar</td>
<td>2</td>
<td>0/0/2 Cr</td>
<td></td>
</tr>
<tr>
<td>2110/FABF2 Dvorak Biophysics – Laboratory Practise</td>
<td>2</td>
<td>0/2/0 Cr</td>
<td></td>
</tr>
<tr>
<td>9760/FATV1 Kratky Physical Education I</td>
<td>1</td>
<td>0/2/0 Cr</td>
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</tr>
<tr>
<td>9760/FATV2 Kratky Physical Education II</td>
<td>1</td>
<td>0/2/0 Cr</td>
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</tr>
<tr>
<td><strong>Lessons, exams and credits total</strong></td>
<td>11</td>
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</tbody>
</table>

*Lectures / Practical Classes / Seminars
Ex... Examination
Cr... Credit

45 credits is the minimal requirement for enrolment to the 2nd year of study
# Second Year of Study

<table>
<thead>
<tr>
<th>Compulsory courses</th>
<th>Teacher</th>
<th>Course</th>
<th>ECTS</th>
<th>Winter</th>
<th>Summer</th>
</tr>
</thead>
<tbody>
<tr>
<td>3150/FABC1</td>
<td>Brazdova</td>
<td>Biochemistry</td>
<td>6</td>
<td>3/1/0 Ex</td>
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<tr>
<td>1240/FAMB1</td>
<td>Cizek</td>
<td>Microbiology</td>
<td>5</td>
<td>2/2/0 Ex</td>
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<tr>
<td>3140/FAPC1</td>
<td>Suchy P.</td>
<td>Physiology and Pathophysiology I</td>
<td>4</td>
<td>2/1/0 Ex</td>
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<tr>
<td>3120/FAME1</td>
<td>Bartos</td>
<td>Molecular Biology</td>
<td>2</td>
<td>2/0/0 Ex</td>
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</tr>
<tr>
<td>3150/FAA11</td>
<td>Pazourek</td>
<td>Analytical Chemistry I</td>
<td>3</td>
<td>2/3/0 Cr</td>
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<tr>
<td>3140/FAPC2</td>
<td>Suchy P.</td>
<td>Physiology and Pathophysiology II</td>
<td>6</td>
<td>2/2/0 Ex</td>
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<tr>
<td>3150/FAA22</td>
<td>Pazourek</td>
<td>Analytical Chemistry II</td>
<td>7</td>
<td>2/3/0 Ex</td>
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<tr>
<td>3120/FAFY1</td>
<td>Smejkal</td>
<td>Phytochemistry</td>
<td>3</td>
<td>1/1/0 Cr</td>
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<tr>
<td>3150/FAFB1</td>
<td>Farsa</td>
<td>Medicinal Chemistry I</td>
<td>3</td>
<td>3/0/1 Cr</td>
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<tr>
<td>9750/FACJ1</td>
<td>Ritickova</td>
<td>Professional Czech</td>
<td>2</td>
<td>0/0/2 Ex</td>
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</tr>
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</table>

Lessons, exams and credits total: **41** 11/7/2 8/6/1

<table>
<thead>
<tr>
<th>Selective courses</th>
<th>Teacher</th>
<th>Course</th>
<th>ECTS</th>
<th>Winter</th>
<th>Summer</th>
</tr>
</thead>
<tbody>
<tr>
<td>3150/FACL1</td>
<td>Mokry</td>
<td>The Basis of Chemical Drugs</td>
<td>4</td>
<td>2/0/1 Ex</td>
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<tr>
<td>2340/FACP1</td>
<td>Vorlova</td>
<td>Food Chemistry and Principles of Dietology</td>
<td>2</td>
<td>2/0/0 Ex</td>
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<tr>
<td>3150/FAIS1</td>
<td>Pazourek</td>
<td>Statistics</td>
<td>5</td>
<td>2/2/0 Ex</td>
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<tr>
<td>2110/FAPB1</td>
<td>Busova</td>
<td>Pathobiochemistry</td>
<td>4</td>
<td>2/1/0 Ex</td>
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<tr>
<td>3140/FAPA1</td>
<td>Klusakova</td>
<td>Pathology</td>
<td>3</td>
<td>1/1/0 Ex</td>
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<tr>
<td>3110/FAZP1</td>
<td>Marek</td>
<td>Medical Devices</td>
<td>3</td>
<td>2/0/0 Ex</td>
<td></td>
</tr>
<tr>
<td>3120/FALR1</td>
<td>Dvorska</td>
<td>Production of Medicinal Plants</td>
<td>3</td>
<td>2/1/0 Ex</td>
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<tr>
<td>1260/FAGE1</td>
<td>Horin</td>
<td>Applied Genetics</td>
<td>3</td>
<td>2/0/0 Ex</td>
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<tr>
<td>3120/FAPH1</td>
<td>Hassan</td>
<td>Phytopathology</td>
<td>3</td>
<td>2/0/1 Ex</td>
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<tr>
<td>3110/FARI1</td>
<td>Ambrus</td>
<td>Managed Pharmaceutical Practice</td>
<td>2</td>
<td>2 weeks Cr</td>
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<tr>
<td>9760/FATE1</td>
<td>Kratky</td>
<td>Physical Education III</td>
<td>1</td>
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<tr>
<td>9760/FATE2</td>
<td>Kratky</td>
<td>Physical Education IV</td>
<td>1</td>
<td>0/2/0 Cr</td>
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</table>

Lessons, exams and credits total: **31**

100 credits is the minimal requirement for enrolment to the 3rd year of study
## Third Year of Study

<table>
<thead>
<tr>
<th>Compulsory courses</th>
<th>Teacher</th>
<th>Course</th>
<th>ECTS</th>
<th>Winter</th>
<th>Summer</th>
</tr>
</thead>
<tbody>
<tr>
<td>3110/FALK1</td>
<td>Smejkalova</td>
<td>Pharmacy Practice I</td>
<td>4</td>
<td>2/0/2 Ex</td>
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<tr>
<td>3120/FAFG1</td>
<td>Smejkal</td>
<td>Pharmacognosy I</td>
<td>4</td>
<td>2/4/0 Cr</td>
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<tr>
<td>3130/FALF1</td>
<td>Vetchy</td>
<td>Theory of Medical Forms</td>
<td>4</td>
<td>2/1/0 Ex</td>
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<tr>
<td>3150/FAFB2</td>
<td>Farsa</td>
<td>Medicinal Chemistry II</td>
<td>11</td>
<td>3/5/0 Ex</td>
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<tr>
<td>3120/FAFG2</td>
<td>Smejkal</td>
<td>Pharmacognosy II</td>
<td>10</td>
<td>2/5/0 Ex</td>
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<tr>
<td>3140/FATO1</td>
<td>Parak</td>
<td>Toxicology</td>
<td>4</td>
<td>2/1/0 Ex</td>
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<tr>
<td>3140/FAFT1</td>
<td>Kollar</td>
<td>Pharmacology I</td>
<td>7</td>
<td>3/0/3 Cr</td>
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<tr>
<td><strong>Lessons, exams and credits total</strong></td>
<td></td>
<td></td>
<td><strong>44</strong></td>
<td><strong>9/10/2</strong></td>
<td><strong>7/6/3</strong></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Selective courses</th>
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<th>Course</th>
<th>ECTS</th>
<th>Winter</th>
<th>Summer</th>
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<tr>
<td>3110/FAEZ1</td>
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<td>Health Care Economics</td>
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<td><strong>Lessons, exams and credits total</strong></td>
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150 credits is the minimal requirement for enrolment to the 4th year of study
## Fourth Year of Study

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<th>Compulsory courses</th>
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<tr>
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<td>Petrikova</td>
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### Lessons, exams and credits total

- **Compulsory courses**: 57
- **Selective courses**: 9/10/5
- **Lessons, exams and credits total**: 11/13/3

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<td>Smejkal</td>
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<td>Mushrooms and their Metabolites</td>
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<td>Bartos</td>
<td>Structure and Evolution of Genomes</td>
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<td>Methods of Evaluation and Forming Formulation Files of the Drugs</td>
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<td>Cosmetic Products</td>
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<td>Lessons, exams and credits total</td>
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300 credits is the minimal requirement for FINAL EXAMS

**FINAL EXAMS:**

- Social Pharmacy – Pharmacy Practice
- Pharmacognosy
- Pharmaceutical Technology
- Pharmacology and Toxicology
- Pharmaceutical Chemistry

And

Thesis Defense
STUDY AND EXAMINATION REGULATION
of the Credit System of Study at the University of Veterinary and Pharmaceutical Sciences Brno
of December 10, 2007

Article 1
Opening Provisions
(1) This Study and Examination Regulation of the Credit System of Study at the University of Veterinary and Pharmaceutical Sciences Brno (hereinafter referred to as “Study and Examination Regulation”) is an internal regulation of the University of Veterinary and Pharmaceutical Sciences Brno (hereinafter referred to as “UVPS Brno”). It regulates the study in Master’s Degree and Bachelor’s Degree study programmes effected pursuant to Law no. 11/1998 Coll. on universities and on the amendment and supplementation of other laws (law on universities) as subsequently regulated (hereinafter referred to as “the Law”) at the UVPS Brno.
(2) Upon the statement of the Academic Senate of the relevant faculty, the Dean may specify more detailed rules for the academic year, pertaining to the course of study in study programmes practiced at the faculty. The rules must be in accordance with this study and examination regulation.

Article 2
Study Programme and Study Plan
(1) The study programme is proposed by the Dean who submits it upon the statement of the Academic Senate of the faculty for the approval of the Scientific Board of the faculty.
(2) As the basis for elaborating study plans of the students, the faculty publishes a recommended study plan for the relevant study programme.
(3) The recommended study plan is comprised of a complete body of study subjects and disciplines (hereinafter referred to as “subject”) for each semester, academic year or block of standard study period in their time and content sequence. For each subject, the recommended study plan presents the number of hours of individual forms of training, the prescribed manner of completing the subject, and its credit value.

Article 3
Credit System
(1) The Credit System is based upon the principles of the European Credit Transfer System (hereinafter referred to as “ECTS”) and is the quantification criteria of the study supervision, with each subject of the study programme evaluated by a certain number of credits.
(2) One credit is defined as 1/60 of the mean yearly study load of a student studying in the study programme in the standard study period. It is a numerical figure allotted to the training unit that characterizes the amount of the work load a student must exert in order to complete it (lectures, practical and laboratory training, seminars, consultations, work outside the department or clinic, independent study, examinations and other activities associated with the evaluation of the student).
(3) Each subject presented in the study programme is evaluated by a certain number of credits expressing the quantitative measure of the student’s load during the study of a particular subject, not the quality of his or her work. The credit evaluation of a subject or its semestrial part is approved by the Scientific Board of the faculty.
(4) The student gains credits by the successful completion of a subject or its semestrial part; in subjects concluded with examination, only upon the passing of such examination by “Sufficient E” (3; E).
(5) For a particular subject, credits may be gained only once during the study.

Article 4
Admission to Study
(1) Candidates for study complying with the conditions of Article 48, paragraph 1 of the Law submit applications to study in the prescribed manner to the Study Office of the faculty before the deadline determined by the Dean. In the case of an incomplete application or its formal flaws the Study Department of the faculty invites the candidate to complete the application within and adequate time limit. If he or she
fails to do so within the appointed time limit, he or she has failed to meet a basic prerequisite for admission to study.

(2) Candidates’ eligibility to study is verified by admission proceeding. Its content, extent, forms and number of admitted candidates is approved upon the Dean’s proposal by the Academic Senate of the faculty.

(3) The Dean announces the time and place of the admission examination to the candidate four weeks at the latest before the examination.

(4) The Dean nominates from among the academic workers of the faculty the required number of boards for the effecting of admission proceedings. The evaluation of the written examinations that are part of the admission proceedings is always anonymous.

(5) If the candidate cannot attend the admission examination for serious, plausibly substantiated reasons, especially health-related, the Dean may based upon a written application allow the effecting of the admission examination at an alternative time. The application must be submitted together with the documents of the reasons for non-attendance within three work days at the latest from the day of the admission examination. Unexcused non-attendance at the admission examination is considered as failure to meet the prerequisites for admission to study.

(6) The Dean decides on the admission to study based on the admission proceedings’ results. The candidate may request a revision of the decision as per Article 50, paragraph 7 of the Law.

Article 5
Foreign Students

(1) Foreign candidates for study pursue the admission proceedings as per Article 4 in Czech, with the exception of study programmes practiced in English.

(2) Foreign students are subject to this Study and Examination Regulation as well as other internal regulations of the UVPS Brno and the relevant faculty.

Article 6
Matriculation

(1) Matriculation takes place in the first semester of study, ceremonially accepting the student as member of the Academic Community of the UVPS Brno in the spirit of academic traditions. Before accepting the matriculation sheet the students promise in a symbolic act to respect the regulations and customs of the Academic Community of the UVPS Brno and to duly represent the Academic Community of the UVPS Brno in their study and personal lives.

(2) Matriculation and promise are effected also by a student admitted to study in the study programmes pursued at the UVPS Brno by means of transfer from another university.

Article 7
Academic Year Organisation

The academic year lasts for 12 calendar months; its beginning is determined by the Rector. It is divided into the winter and summer semesters, or blocks. The duration of training in individual semesters and blocks is determined and published by the Dean before enrolment.

Article 8
Enrolment to Study and to another Academic Year of Study

(1) A candidate who fulfilled all the prerequisites of the admission proceedings and enrolled to study becomes on the day of enrolment student of the UVPS Brno a gains the rights and duties pursuant to the Law.

(2) Enrolment to study or to another year of study is done on dates appointed by the Dean. Staff of the Study Office of the faculty confirm the validity of enrolment in the student’s record book (hereinafter referred to as “student’s book”). The study of a student who fails to enrol to study at the appointed time without a written excuse within 8 days for serious reasons, especially health-related, or whose excuse is not recognised, is terminated as per Article 56, paragraph 1, letter b) of the Law. The decision making in this matter is subject to Article 68 of the Law.
(3) By enrolling to subjects while keeping their conditional sequence determined by the study programme, the student creates his or her own study plan for the relevant academic year.

(4) The student is entitled to enrol in obligatory subjects listed in the recommended study plan for the relevant year of study. The student is obligated to enrol in obligatory subjects from the past year of study that he or she did not enrol in in the previous year, and in those obligatory subjects he or she did enrol in but for which he or she failed to receive credits.

(5) In each year of study the student is obligated to enrol in the subjects as per the recommended study plan in order to receive upon their successful completion minimally the number of credits required for advancing to another year of study.

(6) The student enrolls in elective subjects and optional subjects listed in the recommended study plan. While enrolling in an elective subject, the student must respect the choice from a group of these subjects following from the study programme. With the consent of the subject guarantor, it is possible to cancel or newly enrol in an elective subject and an optional subject in the course of the first 14 days of the semester. The student is obligated to announce this fact to the Study Department of the relevant faculty. If the number of students fails to reach or falls below the number determined by the Dean, the subject guarantor may cancel the opening of the subject for the relevant semester.

(7) In enrolling in subjects with a limited capacity, the order of the claim of the students is decided by the order of registration, or by other conditions determined by the subject guarantor.

(8) Enrolment in a compulsory subject may not be conditioned by the completion of an elective subject.

(9) A student is obligated to enrol again in the enrolled compulsory subject, which he or she failed to complete in the prescribed manner, on the earliest possible date in which the subject is opened again. He or she is not obligated to complete that part of the subject, for which he or she received a credit.

(10) For a successful advance to another year of study, the student must meet the following requirements:

   a) For the advance to the 2nd year of study he or she must receive a total of at least 45 credits,
   b) For the advance to the 3rd year of study he or she must receive a total of at least 100 credits,
   c) For the advance to the 4th year of study he or she must receive a total of at least 150 credits,
   d) For the advance to the 5th year of study he or she must receive a total of at least 200 credits,
   e) For the advance to the 6th year of study he or she must receive a total of at least 250 credits.

The Dean may regulate these requirements in line with Article 1, paragraph 2.

(11) If a student fails to obtain the required number of credits or fails to complete a compulsory or an elective subject in which he or she enrolled a second time, such student has failed to meet the requirements resulting from the study programme as per this study and examination regulation and his or her study is terminated pursuant to Article 56, paragraph 1, letter b) of the Law. The procedure of decision making in the matter is subject to Article 68 of the Law.

Article 9
Training and Supervision of Study

(1) Training is done by way of lectures, practical classes, professional practice, fellowships, consultations, or other forms of training. It is the duty of the head of the department or clinic to secure the training of students in the extent and form determined by the study programme.

(2) The content and quality of training is the responsibility of the guarantor of the subject appointed by the Dean.

(3) Participation of professionals from a workplace outside the UVPS in the training is approved by the Dean upon the proposal of the head of the department or clinic.

(4) Departments and clinics publish on the dates and in the manner determined by the Dean information on each subject taught in the following academic year (especially requirements for enrolment in the subject, extent of classes and forms of training, names of teachers, annotation of the subject, syllabi, recommended study literature, ways of continuous study supervision, requirements for achieving the credit).

(5) Attendance at all forms of training is obligatory, with the exception of lectures and consultations. For study in the Bachelor’s Degree study programmes the Dean may also establish compulsory consultations. The lecturer may determine an alternative way of training for a student in the case of his or her non-attendance in class.
(6) The class lasts 45 minutes.
(7) The tutor may, with regard to the character of the particular subject, continuously supervise the study.

**Article 10**

**Credits**

(1) Training in each subject or its semestrial part is concluded according to the study programme at the end of the semester by a credit, or a credit and examination, or by an examination only.
(2) In subjects where the study programme prescribes a credit and an examination the obtaining of the credit is a prerequisite for the execution of examination.
(3) The credit is granted to the student by the tutor, or, upon the subject guarantor’s proposal, another teacher appointed by the head of the department of clinic, upon the fulfilment of the requirements established for the subject in question. The requirements for obtaining the credit are published by the subject guarantor at the beginning of each semester. The credit is recorded by the tutor in a manner determined by the Dean.
(4) A credit week is announced in each semester for the granting of credits. The subject guarantor may determine that upon the fulfilment of all the prescribed requirements for granting the credit, a student may obtain the credit before as well as after the credit week. If a student meets all the requirements for achieving the credit, he or she is entitled to obtain a date for the credit during the credit week. If the student fails to report at the granting of the credit during this week without a proper excuse, he or she loses the right to request another date.
(5) If the prescribed conclusion of a subject is credit only, the number of dates for its obtaining is identical, as if it was concluded by an examination.

**Article 11**

**Examinations**

(1) Examinations conclude the teaching cycle of a subject. Their purpose is to verify whether the student has mastered theoretical and practical knowledge in the extent and form established by the study programme. With regard to the results of continuous supervision of the study, the subject guarantor may allow a student upon obtaining the credit to take the examination even before the conclusion of training in the teaching of a subject.
(2) The examination of an enrolled subject may be taken up to three times. It is distinguished as a regular examination, the first reparatory examination, and the second reparatory examination. Examinations are open to members of the academic community.
(3) The students take their examinations with the guarantors of the subject in question or with other professionals appointed by the Dean. Upon the request of the student or the examiner, the examination takes place before a board. The Dean is entitled to order the execution of examination before a board also by his or her decision.
(4) One month before the beginning of the examination period the examiners make accessible in the Study Agenda (STAG) the dates of regular examinations in a number corresponding to at least 1.4 times the number of students enrolled in the subject. They also state maximum numbers of students for individual dates. The dates of examinations must be evenly distributed throughout the whole examination period. The examiner is obligated to announce other dates of reparatory examinations especially in the week appointed for reparatory examinations, with regard to the number of students who failed to pass the examination on the regular date. The examiner is not obligated to announce examination dates during the holidays.
(5) The student is entitled to choose the examiner, if the subject is examined parallelly by more than one academic worker, within the established numerical limit for each examiner.
(6) The subject guarantor ensures the publication of the subject areas for examinations four weeks at the latest before the start of the examination period.
(7) The student may be registered for one examination date only. If he or she registers for more dates, only the first one of them is valid.
(8) The student is entitled to deregister from the examination without stating the reason three days before the examination at the latest, unless the examiner determines a shorter time.
(9) The student may excuse his or her absence at the examination for serious, mainly health-related reasons within three work days after the arranged date. In such case he or she is entitled to settle a new examination.
date. If the student fails to report at the examination and does not excuse himself/herself within the mentioned time limit with an attached written document of the cause of absence, he or she is marked by the grade “Fail F” (4; F).

(10) If the student fails to register in the examination period for a prescribed examination or credit without an excuse, he or she is marked by the grade “Fail F” (4; F).

(11) The examination may be oral, written, practical, or a combination of any of these. As written test, also a test performed with the help of information technologies is understood. The form of examination is determined by the guarantor.

(12) Oral examining shall not exceed 30 minutes. After the assignment of questions the examined student is entitled to 15 minutes of preparation.

(13) The result of the examination is marked in accordance with the ECTS principles in this manner:

<table>
<thead>
<tr>
<th>In words</th>
<th>ECTS mark</th>
<th>Numerical value</th>
<th>Definition of evaluation</th>
<th>English equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Výborně A</td>
<td>A</td>
<td>1</td>
<td>Excellent, almost perfect knowledge</td>
<td>Excellent</td>
</tr>
<tr>
<td>Výborně B</td>
<td>B</td>
<td>1,5</td>
<td>Excellent performance with sporadic mistakes</td>
<td>Very good</td>
</tr>
<tr>
<td>Velmi dobře C</td>
<td>C</td>
<td>2</td>
<td>Good knowledge with a higher number of mistakes</td>
<td>Good</td>
</tr>
<tr>
<td>Velmi dobře D</td>
<td>D</td>
<td>2,5</td>
<td>Acceptable knowledge with some flaws</td>
<td>Satisfactory</td>
</tr>
<tr>
<td>Dobře E</td>
<td>E</td>
<td>3</td>
<td>Knowledge demonstrating minimum criterion of successfulness</td>
<td>Sufficient</td>
</tr>
<tr>
<td>Neprospěl/a FX</td>
<td>FX</td>
<td>4</td>
<td>Before the awarding of credit additional study is necessary</td>
<td>Fail</td>
</tr>
<tr>
<td>Neprospěl/a F</td>
<td>F</td>
<td>4</td>
<td>The passing of the examination requires additional thorough study</td>
<td>Fail</td>
</tr>
</tbody>
</table>

Withdrawing from an examination during its course is marked as “Fail F” (4; F).

(14) The examiner records the result of a successfully passed examination in the student’s book. The result is written in words (or additionally as a mark); the result is accompanied by the examination date and the examiner’s signature. The mark “Fail” (4; FX; F) is not recorded in the book.

(15) The examiner announces the result of the examination, including every mark “Fail” (4; FX; F) by the prescribed manner to the Study Department of the faculty.

(16) The examiner recommends the student who was marked by grade “Fail” (4; FX; F) the nearest possible date of a reparatory examination.

(17) Upon an agreement of the student with the examiner, reparatory examinations may take place even outside the examination period.

**Article 12**

**Interruption of Study**

(1) The Dean may allow the student upon his or her request to interrupt the studies, while establishing the beginning and end of such interruption. The total interruption period during the study should not exceed the period of three years; individual partial interruptions are added up. In exceptional cases the Dean may allow an interruption of the study even during the course of a semester.

(2) During the interruption of study the person is not a student.

(3) The interruption of study is recorded in the student’s book and in the survey of performed examinations at the Study Department of the faculty.

(4) Upon the student’s request the Dean may shorten or extend the period of study interruption.

(5) After the lapse of study interruption the person whose study was interrupted is entitled to enrol in further study. If the person fails to report at the enrolment within eight days from the lapse of study interruption and does not request within this time limit another enrolment date, such person is considered...
not having met the requirements resulting from the study programme and his or her study is terminated pursuant to Article 56, paragraph 1, letter b) of the Law. The decision on the termination of study is subject to Article 68 of the Law.

**Article 13**  
**Transfer, Parallel and Individual Study**

(1) Upon the student’s request, the Dean may allow the transfer of the student to study at the faculty from another study programme providing university education.

(2) As parallel study, concurrent studies in more study programmes or fields of study are understood. In parallel study the student takes credits and examinations in the study programme or field of study, in which he or she completed training. The credits and examinations may be recognized in another study programme or field of study.

(3) For reasons worthy of a special regard (especially serious study, social, health and family-related reasons) of long-term study at universities abroad the Dean may upon the student’s request allow individual study, in the framework of which the Dean establishes for the student in question conditions of further study and the minimum number of credits for advancing to other years of study.

**Article 14**  
**Recognition of Examinations and Inclusion of Credits**

(1) The Dean upon the considering of the subject’s content by its guarantor and with regard to the time that has lapsed since its completion, decides on the inclusion of credits for subjects completed at another faculty or university.

(2) The completed subjects and credits related to them may be included in the student’s record if no more than five years have lapsed since the successful completion of the subject. Exception may be granted by the Dean in cases worthy of special regard.

(3) The credit value belonging to the subject in the study programme to which the student was admitted is included in the student’s record.

**Article 15**  
**Scholarships**

Scholarship may be granted to a student as per the Scholarship Regulation of the UVPS Brno.

**Article 16**  
**Fees Associated with the Study**

The UVPS Brno as a public university determines the fees associated with the study as per Article 58 of the Law.

**Article 17**  
**Termination of Study**

(1) The study is properly concluded by completion of study in the study programme. It is prerequisite to obtain credits in the amount of sixty times the years of a standard study period and to successfully pass the examinations and credits in all compulsory subjects in the relevant study programme. The day of proper completion of study is the day on which the last part of the state examination prescribed by the study programme was effected.

(2) Furthermore, the study is terminated pursuant to Article 56, paragraph 1 of the Law.

**Article 18**  
**State Examination**

(1) The student takes the state examination before an examination board consisting of at least three members. Only professors, associate professors and specialists approved by the Scientific Board of the faculty are entitled to examine at the state examination.
(2) The president and members of the examination board are nominated by the Dean from among the academic workers teaching the relevant subjects, scientific workers or prominent specialists approved by the Scientific Board. Other members of the examination board may be appointed by the Ministry of Education, Youth and Sports (hereinafter referred to as “Ministry”).

(3) More examination boards may be established for the state examination.

(4) According to the study programme, the state examination may be divided into parts of the state examination. Part of the state examination, or of the part of the state examination, may also be a practical part, which must be successfully completed before attending the theoretical part.

(5) It is prerequisite for attending the state examination to
   a) successfully complete all compulsory subjects
   b) obtain a sufficient number of credits (in Master’s Degree study programmes at least 300 credits; in Bachelor’s Degree and Master’s Degree study programmes following Bachelor’s Degree study programmes, the minimum number of credits is determined by the Dean in accordance with Article 1, paragraph 2)

(6) State examinations, or parts of the state examination, take place on the dates determined by the Dean. The student, who has fulfilled the prerequisites for attending this examination, is obligated to attend it on the earliest announced date. The Dean may allow an exception in well-founded cases.

(7) If a student cannot for serious reasons (especially health-related) attend the state examination, or parts of the state examination, on the determined date, he or she is obligated to excuse him/herself to the examination board president. If the student fails to report at the examination and does not plausibly document the reasons for his or her absence, he or she loses entitlement to this examination date and is marked “Fail F” (4; F).

(8) The examination board provides the student with approximately 30 minutes for the preparation of the assigned questions.

(9) The decision of the examination board is announced by the president on the day of examination. This decision is final. The course of examination and announcement of the results are public. The course and result of the state examination, or a part of the state examination, are recorded by the examination board president in a manner determined by the Dean.

(10) The result of a part of the state examination is marked as per Article 11, paragraph 13. The overall result of the state examination is evaluated as the arithmetic mean of the parts of the state examination: 1.0 to 1.30 “Excellent A”; 1.31 to 1.50 “Very good B”; 1.51 to 2.30 “Good C”; 2.31 to 2.50 “Satisfactory D”; 2.51 to 3.00 “Sufficient E”. In the case of executing a reparatory part of the state examination, only the successful result of the reparatory part of the state examination is included in the overall results.

(11) If a student fails the state examination, or a part of the state examination on the regular date, the Dean appoints upon his or her written request and upon an agreement with the examination board president a date for the first reparatory examination. If the student fails even the first reparatory examination, the Dean appoints a date for a second reparatory examination. Third and other reparatory state examinations, or relevant parts of the state examination, may not be allowed.

(12) If a student fails to successfully pass all the parts of the state examination within 24 months from the day of performing the first part of the state examination, his or her study is terminated pursuant to Article 56, paragraph 1, letter b) of the Law. The proceeding in the decision on this matter is subject to Article 68 of the Law.

(13) A student who failed even the reparatory part of the state examination and who requests the issuing of a record of the course of study, is recorded the result “Fail F” (4; F)

Article 19
Theses

(1) The study programme may prescribe or allow as part of the state examination a written Bachelor, diploma, rigorous or professional thesis (further referred to as “thesis”). By composing and defending the thesis the student demonstrates his or her ability of independent professional creative activity.

(2) The thesis topics are announced by heads of departments and clinics according to the Dean’s instructions. The topic may also be suggested by the students.
(3) The theses must be guaranteed by a teacher from a department or clinic within the UVPS Brno. Further details on the assignment of the thesis are determined by the Dean.

(4) The Dean determines the principles of composing and formal arrangement of the thesis and the deadline by which the students are obligated to submit it.

(5) The Dean determines other rules for the thesis defence, especially the manner of nominating and work of the opponent. The student is entitled to acquaint him/herself with the opponent’s evaluation five days at the latest before the thesis defence.

(6) The thesis defence boards are nominated by the Dean. The defence usually takes place in the presence of the supervisor and the opponent of the thesis.

(7) The thesis defence is evaluated by the thesis defence board with regard to the evaluation of the supervisor and the opponent of the thesis and to the course of the defence in the manner presented in Article 11, paragraph 13.

(8) The thesis defence may be repeated twice at the most. In other matters the proceeding is similar as in effecting parts of the state examination as per Article 18.

Article 20
Result of Study

(1) The overall result of the study is evaluated according to the results of examinations and the state examination by the scale “Passed with Honours” and “Passed”.

(2) A student graduates with honours, when he or she passed the state examination on the regular date with an overall result of “Excellent A” or “Very good B”, and during the whole study achieved the mean result in all subjects within 1.50, and was not marked by the grade “Sufficient E” in any subject, and did not take any reparatory examination.

(3) The Dean may upon the student’s request who achieved the number of credits necessary for attending the state examination, exceptionally allow repeated examination of two subjects at most, in which he or she was marked during regular examination by the grade “Sufficient E”. Only the result of the repeated examination is then included in the mean result, if the student passed it successfully.

Article 21
Abandonment of Study

(1) A student who decides to abandon his or her studies notifies the Dean of this fact in written.

(2) A student who has announced his or her abandonment of the study is issued by the Dean a certification of the obtained credits and successfully completed examinations. The certification states that the student abandoned the study.

Article 22
Expulsion from Study

A student’s study may be terminated by expulsion as per Article 56, paragraph 1, letter e) of the Law. The procedure of decision making in this matter is subject to Article 68 of the Law.

Article 23
Study Certificates

(1) Study certificates are defined by Article 57 of the Law.

(2) Graduates who properly completed their study in the study programme by the state examination are issued by the UVPS:
   a) University Diploma with the record of the study programme, field of study and academic degree,
   b) Diploma Supplement.

University Diploma is marked with the date of proper study completion.

Article 24
Common and Concluding Provisions
(1) The study and examination regulation of the UVPS Brno registered by the Ministry on July 12, 2005 under the reference no. 22 370/2005-30 is avoided.
(2) This study and examination regulation applies to study in the study programmes effected by the UVPS Brno in the implementation of the credit system of study. Study in the study programmes effected at the Faculty of Veterinary Medicine and the Faculty of Veterinary Hygiene and Ecology before the academic year 2004/2005 is subject to the existing study and examination regulations of the faculties.
(3) This study and examination regulation was adopted as per Article 9, paragraph 1, letter b) of the Law by the Academic Senate of the UVPS Brno on November 28, 2007
(4) This study and examination regulation comes into force as per Article 36, paragraph 4 of the Law on the day of its registration by the Ministry.
(5) This study and examination regulation becomes effective on the day of its registration by the Ministry.

Prof. MVDr. Vladimír Večerek, CSc., m.p.
Rector
For more information:
see our webpage: [http://faf.vfu.cz](http://faf.vfu.cz) → English → Information for Applicants
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